**Student Exchange Application form**

**Family details**

**Family Name:**

**Address of Family Home:**

**Landline:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Mothers Details** |  | **Fathers details** |  |
| Name |  | Name |  |
| Profession |  | Profession |  |
| Mobile No: |  | Mobile No |  |
| Hobbies |  | Hobbies |  |
| Emergency Contact number/s |  | Emergency Contact number/s |  |

Does anybody at home speak a foreign Language?

If so which language?

**Exchange Preferences**

Do you want a paid homestay abroad or a two way exchange?

What dates would suit you best to send your child abroad?

How many weeks / months does s/he wish to spend abroad?

**Exchange student’s Details**

Name

Date of birth

Gender

Hobbies and interests:

Tell us about his/ her personality:

Does s/he have food dislikes?

Does s/he smoke?

Does s/he speak or learn any foreign languages?

Has s/he ever been away from home alone before?

Please list any allergies or medical conditions of your child:

Please list any personal or behavioural conditions of your child:

Is medication required by the child?

If so please specify medications:

Is the student competent to manage administration of their medication?

Date of most recent anti-tetanus injection?

Would your child share a bedroom or need their own room?

Do you want an exchange boy or a girl or doesn’t matter?

Any other details relevant to his/her health & wellbeing.

**Name & Address & contact details of exchange student’s school:**

**Brother’s sisters**

Please list names, gender, year of birth of siblings:

**Brother’s / sister’s hobbies**

Please list hobbies / interests of each of the siblings who will be at home during visit of foreign student.

**To be completed by Exchange student**

Why do you want to do an exchange?

How do you feel about doing an exchange?

What are your greatest hopes from the exchange?

What are your fears about the exchange?

How do you like to spend your free time?

Any other information, comment or question you have:

If your faith is important to you are you willing to place your child in a family of a different faith or no faith?

If your faith is important to you are you willing to receive a child into your family of a different faith or no faith?

**The following Section must be completed if you are requesting a two way exchange**

DETAILS OF YOUR HOME & FAMILY

**Your Home**

No. of Bedrooms

No. of bathrooms / shower facilities

Would an exchange student share a bedroom or have their own room?

Do you have pets? If so which ones?

Do you have Wi-Fi at home?

Have you specific rules about computer usage? If so please specify

Have you specific rules about mobile phone / smart phone usage? If so please specify

Have your family participated in any previous exchange? When?

**Childcare arrangements during any absences from your home**:

Please specify childcare arrangements in place in your home during any times when both parents / guardians may be away / at work.

Please describe any local facilities/camps/ activities which exchange student could participate in:

**For two way exchanges;**

What dates would suit you best to receive a foreign student?

Does your child want to travel first or second or doesn’t matter?

**Documents required now with this application form:**

1. **Completed and signed application form. (The form may be printed and signed or it may be filled on line with the names printed in the signature space. Receipt of the completed form by e mail together with the family details and payment of the application fee constitutes consent by all parties concerned.)**
2. **Student Photo.**
3. **Application fee of €100. This may be submitted by cheque with the completed application form. Cheques should be made payable to Chez Nous Homestay Limited. If required payment may be made by bank transfer, details on request.**
4. **‘Dear Family letter’ from student in French/ Spanish/ German depending on exchange country.**
5. **For Two way Exchanges please provide external photograph of family home and a Family Photo.**
6. **Signed Declaration and parental discharge form**

**School:**

If requesting a two-way exchange abroad during the school year your child’s school must agree to release your child, provide a school report and agree that the foreign student may attend school in Ireland in return.

Garda Vetting of exchange families / host families in Ireland is now mandatory. Chez Nous Homestay is registered with an Garda Siochana as an agency which can request vetting of staff and host families, and will supply the documentation and details which you will need for vetting. It is not possible to apply directly to the Garda Vetting Unit for vetting.

**DECLARATION PAGE and Parental consent form.**

**This page may be printed and signed, or e-mailed with the typed names which are then taken then as signature, when received together with your family details, application form and the application fee.**

**Declaration**

**We declare that no person living in the family home has a criminal record, and that no criminal prosecution is pending.**

**We are willing to have a Garda vetting completed for Chez Nous Homestay Limited on relevant family members when requested.**

**We have read and agree to abide by the terms & conditions of Chez Nous Homestay for Exchange students / Exchange families.**

**We the parents, legal guardians and student consent to the exchange requested.**

**We confirm that there is no circumstance or condition which makes the student unsuitable to participate in an Exchange.**

**We /I declare that we/I am the legal custodian of the Child and that we/I have legal authority to grant the above named child permission to exit the state.**

**Parental discharge -medical consent form**

We/I the undersigned parent(s)/ Legal Guardian(s) of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ authorize the local coordinator and / or the host family or their representative, to sign, in an emergency, the authorization form for anaesthesia and any medical procedure deemed medically necessary for our child throughout the duration of the stay/exchange abroad.

**We/I declare that I am the legal custodian of the Child and that I have legal authority to grant medical consent to the Temporary Guardian for the Child Named in this application.**

**Please Sign Below:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student Signature**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent (s) / Legal Guardians**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NOTE: The parents / guardians listed above must be the legal guardians of the child.

If a child is not living with a biological parent whose consent is required for travel please ensure that all permissions necessary for travel are in order.